



Annual General Meeting 2.7.2018

Minutes

- **Present:** Amelia Robbins, Alli Cary, Penny Ellis, Sian Nicolls, Caroline Ashton, Sarah Stevenson, Natasha Lindsay
- **Apologies:** Kay Hanson, Claire Collier, Susan Mayman, Hannah Perkins
- **Presentation of AGM Minutes 2017:** These were presented (Natasha to get Kay or Amelia to sign).
- **Presentation of Accounts:** In brief, Sian summarized that the balance at the start of the academic year was £2472 and at the end of this academic year to date the balance stands at £2758.

The profit generated by the PTFA for the academic year 2017-2018 is £3,501.35. The PTFA funds have supported a range of resources including:

- School trips
- Pantomime visit
- SEN equipment
- Outdoor furniture
- New classroom chairs
- New lunchbox trolleys

Election of Officers

Position	Proposed	Seconded
Chair: Sarah Stevenson	Sian Nicolls	Caroline Ashton
Vice Chair: Amelia Robbins	Alli Cary	Natasha Lindsay
Treasurer: Sian Nicolls	Natasha Lindsay	Alli Cary
Secretary: Natasha Lindsay	Caroline Ashton	Sarah Stevenson

Trustees: Sian to check who these are and confirm with Natasha

Some of these officers will be standing down next year. We need to explore parent interest in these posts and induct this coming academic year.

Summer fair: Friday 6th July 3.30-5. No entry free, charge for £3/£3.50 to make £2 per head profit.

- Amelia to sort out pot stand: Children to decorate terracotta plant pot and plant a seed (pot about £1, seeds) Susan to order 140 pots and research plants. Children to take home and plant something. Encourage to take photos of what they plant.
- Y4s to run some stalls as before liaise with Mr H about stalls.
- Games as last year (skittles, hook a duck)
- Tombola (preloved)
- Bottle stall
- Signed football? Raffle
- Burton Albion?
- Rainbow and Brownie stall
- Cake sale, tea and coffee (Squash 20p, tea/coffee 50p, cans of coke, lemonade 50p, cake £1-50p)
- Penny has loaned an events shelter and will get cans and napkins for the fair

The Richards (July 20th) £8 per parent, grandparent and £5.50 extra siblings. All Y4 children, Richard Clarke staff and volunteers are guests and are free

- Natasha has sent invite/ticket to Louise. Sian has organized gold envelopes. Natasha has asked Louise to send tickets in envelopes once the money has been received. Order of events-arrive, cocktails, photographers, mingling entertainment, hog roast and then awards, pudding, bar and disco.
- Need to check plates, plastic forks, plastic spoons, plastic cocktail glasses, napkins, curly straws and cocktail umbrellas. Need to check stock for glasses, charms, cutlery, and paper table cloths. Sarah has ordered charms. Natasha has checked stock-we have cutlery, napkins, cocktail umbrellas and straight straws. We have four white paper table cloths. We need a roll of catering paper and 6 red and gold balloons.
- Food as before Hog roast. (Claire has confirmed). Hog roast available from near the start. Claire to check for chicken as well and a veggie roast (Will provide paper plates but we need to get cutlery), One big bowl of potato salad, green salad and coleslaw, pudding. AND Roast Chicken. AND a VEGAN dish. Sarah has checked and Reshima will provide cakes for pudding.
- Prosecco, lager, white and red wine pimm's and lemonade (welcome drink) and soft drinks for children (Need to check order from last year and double). Sian has ordered to deliver prosecco, wine (need to check beer, pimm's, and lemonade). Natasha to ask Simon or school about storing alcohol to keep cold a day before the event.
- Photographers- Louise has two photographers. Timed slot in half hour slots. Need a helper to manage. Natasha to sort out.
- Will need to expand: need two bars, more glasses, or plastic glasses-PTFA investment for future events-Claire to check. Buy more alcohol, order to arrive at school. Sale or return. Tens licence-Natasha has got.

- Need to rally more support from parents. Communicate via an Y3 parent mail, emphasise the large class size. Sian to co-ordinate Y3 parents. Straight after summer fair is done.

AOB

Laptop suite: 15 laptops. School will purchase an annual lease option (£2500 per year). The PTFA have been asked to fund this in the first year and then after to contribute £1000 towards this lease. IT challenge to raise money in the autumn term. Online safety poster competition. Online challenge (5-10 challenges that moves them around different sites and functions). Save for the autumn. Contact gaming company for prizes. Contact middle schools for input.

School trips subsidy for next academic year: 136 children, £5 per child

Reading books for KS1. The PTFA have been asked to contribute £1800 towards this

Fundraising ideas for next year

'Best of British' Pie and quiz night (with a raffle)

Chocolate bingo

Termly class events (Autumn Y2/Y1, Spring Y3/Reception, Summer Y4)

Village treasure hunt

Promise Auction