



The Richard Clarke First School PTFA
Head Teacher: Mrs Kay Hanson

Meeting
01.07.2019, 2.30pm

Minutes of the last meeting:

Present: Kay Hanson, Georgie Hine, Natalie Stewart, Charlotte Farrington, Michelle Cashmore, Rachel Gavin, Sarah Jassel, Charlotte Fryatt, Vicky Edwards, Claire Reed, Clare Spiteri, Angela Badam, Jane Rushton, Natasha Lindsay.

Apologies for Absence: Sarah Stevenson, Lis Fahy, Amanda Dawson-Blower

Minutes from last meeting: These were read out at the start of the meeting.

Matters arising: It was suggested that all minutes to be emailed to the committee prior to the meeting, there were no other matters arising from the last minutes

Current Fundraising:

Summer Fair: 2 more stalls had confirmed they would be attending the event, Papa and Pickles (Fairy doors) and a jewelry stall, it was discussed that there would be a book stall, tombola, bottle stall and refreshments done by the committee. Set up would be from 1pm, Georgie, Charlotte, Charlotte and Sarah J all said they would be there then, others would arrive when they could. Claire S said she would happily help clear away at the end.

Natalie S was going to get some ice pops it was agreed that 120 would be enough and they would sell for 50p, books to be put into categories to sell, Kay H would do the tote bag stall, Nat S and Claire R said they would help with the refreshments, the rest said they would help on the day.

A float of £3 was agreed for all year 4 stalls and Ptfa ones, the idea of tokens was suggested and agreed that it would be thought about.

Open Gardens: 4 People volunteered to man the coffee stand, 1-2.30 Charlotte Fa and Georgie, then 2.30-4 was Angela and Claire S, it was agreed to try and sell any unused cakes from the summer fair.

The Richards: Georgie had kindly bought some more red tablecloths ready for the evening, Claire R was going to sort out a Tesco shopping order for the wine whilst there was an offer on it, and have it delivered directly to school. Setting up and clearing were discussed

and it was agreed to ask year 3 parents to help contribute to helping with this, a volunteers list will be put up for the Rota, Natasha suggested a parent mail going out just to year 3 parents. We needed to double check on bowls in the shed. Natalie S was going to try and get some larger raffle prizes.

Any Other Business: Some future fundraising ideas were discussed:

- Big Breakfast
- Water bottle, aluminum ones, Jane R to look into prices, maybe get them as Christmas gifts.
- Georgie's List was mentioned briefly but would be discussed in greater detail at the next meeting.
- Kay H suggested making a recipe book to either sell at Christmas or Mother's Day, a strictly night, or a salsa night.

Date of next meeting: Tuesday 10th September - 7.00pm at The Crown

There being no other business the meeting was closed at 3.30.

Sign.....

Date.....