

# THE RICHARD CLARKE FIRST SCHOOL

Headteacher: Mrs Kay Hanson

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28th May 2020

Dear Parent and Carers,

I'm sorry to have to inform you at such short notice but we are going to have to delay our opening until 15<sup>th</sup> June. This decision has been made by the Uttoxeter Learning Trust and as associate members of the Trust we are supporting this decision. The Trust have considered a number of key government documents, scientific reports, modelling papers, school risk assessments and operational plans and they have sent a separate letter that you will find attached to this parent mail with further details of their decision.

We will be open on Monday to key worker children and those children in vulnerable groups. For those children the below arrangements remain in place.

Key Worker Groups	9.00-3.30	Y3/4 children please enter school via the <b>front door entrance</b> and we will direct them straight into Y3 classroom, at the end of the day we will dismiss your child to you through the front door – please socially distance whilst on school premises
	Fri 9.00-12.30	YR-Y2 key worker children enter school via <b>the courtyard entrance</b> and we will direct the children straight into the Y2 classroom, at the end of the day we will dismiss your child to you on the courtyard – please socially distance whilst on school premises

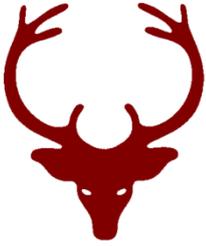
**PLEASE NOTE WE INTEND TO CLOSE AT LUNCHTIME ON FRIDAY TO GIVE STAFF PLANNING TIME FOR THOSE CHILDREN NOT IN SCHOOL AND TO DEEP CLEAN THE ENVIRONMENT**

Please can **key worker children and vulnerable children** that will be coming to school next week email us by **tomorrow at 1pm** to clarify which days your children will be in as some children were still 'maybe's'. It is important we know who we are expecting.

For those children not returning to school our learning zone (Y1-4) and class dojo (REC) will continue to be updated and teacher's will be available for support.

I'm **so** sorry for any inconvenience this may cause, this rapidly changing situation is so difficult to navigate through, but we are having to adhere to advice and guidance as everyone's safety continues to be our main priority, I really hope you will understand and haven't run out of patience. We will further update you on 8<sup>th</sup> June with our plans for the 15<sup>th</sup> June. It is still our hope that at least Y4 will be able to come back, in some capacity, before the end of term for us to say our goodbyes, although I am wary of raising your hopes if this proves to be not possible. I'm still devastated that this is all happening but know that we have to stay strong for the children and please know we are doing our very best to steer our ship through this storm.

Love and best wishes,  
Kay Hanson, Headteacher



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The below information is still in place for key worker/vulnerable children:

## Daily routines in school

Children will stay in these 'bubble' groups to limit mixing and will stay with these members of staff for break and lunch.

Regular handwashing will be part of the daily routine.

Break times and lunchtimes will be staggered.

The classroom environment will be adapted to ensure children have own regular workstations, all soft furnishing will be removed, all shared equipment will be used on a rota and regular cleaned. Rooms will be well ventilated and touch points will be cleaned regularly.

Please continue to bring a packed lunch.

## Other points for your consideration

We would ask you send the children into school in clean clothes every day. We would prefer uniform but if you haven't enough we will relax our uniform policy so children can wear their own clothes if no clean uniform available.

Teachers will let you know which days are PE so they can come to school in PE kit all day those days.

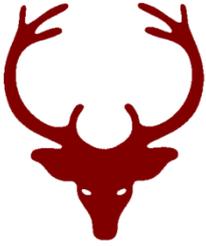
Please don't let children bring toys/other items into school, just the minimum, eg; coat and water bottle and lunch box.

We will be limiting visitors to school as much as possible. Parents should come into school buildings only when strictly necessary, by appointment, and ideally only one. Otherwise we would ask to send messages via email or phone.

If your child is going to be late or absent for any reason, please report to school in the normal way.

## What to do if you, a family member or your child has symptoms of corona virus:

- Do not send them to school and self isolate for 7 days, 14 for family members, seek medical advice and advise school.
  - If a child or staff member develops symptoms compatible with coronavirus, they will be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days.
  - All staff and children will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.
  - Where the child or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.
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- Where the child or staff member tests positive, the rest of their class/group within their bubble will be sent home and advised to self-isolate for 14 days. We will seek advice from Public health England and follow procedures accordingly.

Our full risk assessment will be published once approved by Governors, trustees of the ULT and teacher unions.