



# THE RICHARD CLARKE FIRST SCHOOL

Headteacher: Mrs Kay Hanson

Schoolhouse Lane, Abbots Bromley, Staffordshire, WS15 3BT

Telephone: 01283 840206

Email: [office@richardclarke.staffs.sch.uk](mailto:office@richardclarke.staffs.sch.uk)

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4<sup>th</sup> January 2021

Dear Parents,

Following our staff meetings this morning, we have established that we will have enough staff to fully open tomorrow as planned.

We obviously understand that both parents and staff are anxious with the current rise in cases, the new variant of the virus and the conflicting advice from Government and education unions.

We have reviewed our risk assessments and plans this morning and made further adjustments to ensure we are minimising the risk as much as we can.

With this in mind, can we remind parents of the following advice that we strongly urge you to support us with:

- Do not send your children to school if they have a temperature, a new continuous cough or a loss of taste or smell
- Exercise caution if your children are unwell in any way
- Adhere to our staggered start/finish times strictly
- Maintain social distancing from other parents and children in and around the school grounds and wear a face covering at pinch points
- Please wear a face covering and socially distance if you need to speak to members of school staff
- Remind children of the importance of hand washing: 'catch it, bin it, kill it' principles
- Keep us informed if you have been in contact with any positives cases
- Please re-read our risk assessment and operational plan to ensure you understand your responsibilities (On website <https://www.richardclarke.staffs.sch.uk/school-information/policies-procedures/>)
- Do your best to stay safe outside of school to help minimise the risks to all

We will be continuing to ventilate the classrooms and with the drop in temperature, we know maintaining appropriate levels of heating is going to be a challenge. With this in mind, we urge you to dress your children appropriately. Under garments (vests/skins etc) are encouraged. We will also allow scarves, body warmers, boots etc. should your children be feeling cold.



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Remote learning will continue to be available for pupils that need to self-isolate. We are also fully preparing for a potential further national lockdown as this seems highly likely. With this in mind, and to help us prepare, please could you email the office ASAP with your answers to the following questions:

1. Child's name:
2. Year group:
3. I am a key worker and therefore my child will require a space:  
\* Yes / No
4. If yes, the nature of my work is: .....
5. I consider my child to be in the vulnerable category (eg: SEND, LAC, has a social worker) and would therefore need a space:  
\* Yes / No
6. I have adequate access to online devices to support remote learning  
\*Yes / No

\*Delete as appropriate

If you have any concerns, questions or queries please do not hesitate to call and discuss these with us. We completely understand how difficult this situation is and how everyone will be feeling and responding differently as you are all in unique situations. I ask as ever, you work with us supportively and kindly, we all need to pull together and not apart, to help us to get through this second wave.

We look forward to seeing you.

With very best wishes and kindest regards,

*Mrs Hanson*

Mrs Kay Hanson  
Headteacher